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DIVISION OF PROFESSIONAL  
REGULATION

**ADVANCED PRACTICE REGISTERED NURSE COMMITTEE MINUTES**

The Advanced Practice Registered Nurse Committee held a meeting on March 19, 2018 at 4:30 p.m., in Conference Room A, Cannon Building, 861 Silver Lake Boulevard, Dover, DE.

**PRESENT:** Ronald Castaldo, PhD, CRNA; Cindy Cunningham, PMHCNS/NP; Mary Diamond, DO; Sandy Elliott, CNM; Maryanne Holzapfel, RPh; Leena Paul, MD; Megan Williams, DNP, FNP-C

**ABSENT:** Joseph Rubacky, DO; Manisha Wadhwa, MD

**GUESTS:** Sabina Bonfadini, Kathryn O'Brien

**PRESIDING:** Megan Williams, DNP, FNP-C

**STAFF:** David Mangler, Director, Division of Professional Regulation  
Jennifer L. Singh, Deputy Attorney General, Delaware Department of Justice

**1.0 Call to Order:** Dr. Williams called the meeting to order at 4:42 p.m.

**2.0 Review and Approval of Meeting Minutes**

The minutes of the January 22, 2018 meeting were reviewed. Ms. Cunningham made a motion, seconded by Dr. Castaldo to approve the minutes as written. The motion passed unanimously with Ms. Elliott abstaining.

**3.0 Unfinished Business**

3.1. Re-review of Applications for Independent Practice

3.1.1 Alma Surratt, APRN, PMHNP

The committee re-reviewed Ms. Surratt's application for independent practice. Ms. Surratt's application for Independent Practice for her NP was previously tabled pending clarification of information provided

on the Verification of Experience document. Dr. Diamond made a motion, seconded by Ms. Cunningham to grant independent practice. By unanimous vote, the motion carried.

#### **4.0 New Business**

4.1 Applications were reviewed for independent practice as advanced practice registered nurses for:

##### 4.1.1 Claudia Achoja - FNP

Ms. Elliott moved, seconded by Ms. Holzapfel, to grant independent practice upon licensee's completion of the 1 year of probation and any remaining requirements within the terms of her Board Order issued by the Board of Nursing; the motion passed unanimously.

##### 4.1.2 Andrea Dean - AGNP

Following review of the required documentation Dr. Castaldo moved, seconded by Ms. Elliott, to grant independent practice; the motion passed unanimously.

##### 4.1.3 Stephanie Evans-Mitchell - FNP

Following review of the required documentation Dr. Castaldo moved, seconded by Ms. Cunningham, to table the application. The Verification of Experience and Competency form that was submitted did not reflect 2 years of collaborative practice. The motion passed unanimously.

##### 4.1.4 Jean Gallagher - PNP

Following review of the required documentation Dr. Diamond moved, seconded by Ms. Holzapfel, to grant independent practice upon the resubmission of a Verification form reflecting at least two years of clinical experience and hours. The form submitted stated "20 years" as total hours of APRN practice and did not give the required number of hours or specific dates with the collaborator. The motion passed unanimously.

##### 4.1.5 Nancy Lang - PNP

Following review of the required documentation Dr. Castaldo moved, seconded by Dr. Diamond, to grant independent practice; the motion passed unanimously.

##### 4.1.6 Stephanie McDonnaugh – FNP

Following review of the required documentation Ms. Elliott moved, seconded by Ms. Holzapfel, to grant independent practice; the motion passed unanimously.

##### 4.1.7 Christine Rohan - FNP

Following review of the required documentation Ms. Cunningham moved, seconded by Ms. Elliott, to grant independent practice; the motion passed unanimously.

##### 4.1.8 Sandra Voge – FNP

Following review of the required documentation Ms. Elliott moved, seconded by Dr. Castaldo, to grant independent practice; the motion passed unanimously.

##### 4.1.9 Jordan Yakoby – AGNP

Following review of the required documentation Dr. Castaldo made a motion, seconded by Ms. Elliott to table the application pending further clarification on the amount of hours that have been worked as the

Verification form states 12,000 hours in 2 years which the committee found to be possibly inaccurate. The motion passed unanimously.

**4.1.10 Brittany Chalfant – AGNP**

Following review of the required documentation Ms. Cunningham moved, seconded by Dr. Diamond, to grant independent practice upon the license issuance of Ms. Chalfant. The motion passed unanimously.

**4.1.11 Sabina Bonfadini – FNP**

Following review of the required documentation Ms. Cunningham made a motion, seconded by Ms. Elliott, to grant independent practice; the motion passed unanimously.

**5.0 Other Business (for discussion)**

The committee discussed the 2018 meeting schedule. Dr. Williams made a motion, seconded by Ms. Cunningham, to approve the following meeting dates for the remainder of the year: May 21, 2018, July 16, 2018, September 17, 2018, and November 5, 2018. The motion passed unanimously.

There was discussion on how a “primary health care provider” is defined by the Delaware Healthcare Commission, as well as APRN’s. Dr. Williams provided information from the statute and rules and regulations.

The committee reviewed the standards of AANP and found nothing associated with NP refresher or other guidelines regarding supervision or education related to re-entry into practice. Dr. Castaldo shared that AANA has little in the way of guidance regarding re-entry into practice as well.

The committee voted Dr. Castaldo to serve as new APRN Committee Chairperson and thanked Dr. Williams for her leadership since the establishment of the Committee.

**6.0. Public Comment**

There was no public comment.

**7.0. Next Meeting Date – May 21, 2018 at 4:30 p.m.**

**8.0. Adjournment – 5:37 pm**

Respectfully Submitted,



David C. Mangler, RN, MS  
Director  
Division of Professional Regulation